

Our Safeguarding Children Process

1

I have a safeguarding concern relating to a child, parent, or member of staff.



2

Write down your concern on a cause for concern sheet.

3

Inform a member of the Safeguarding Team

Designated Safeguarding Lead



Sam Henzell
Headteacher

Designated Safeguarding Deputy



Sally Justice
Deputy Head Teacher

Designated Safeguarding Deputy



Meidbin Limer
SENCO & Y1 Teacher

Designated Safeguarding Deputy



Sarah Keenan
School Business Manager

Designated Safeguarding Deputy



Kerry Milligan
EYFS Lead

4

Advice will be given on the next steps.

This may or may not involve actions to be taken by the referrer.

A plan will be put in place.

5

This may or may not involve a referral to social care.

6

Feedback to the referrer.

Where appropriate the Designated Safeguarding Lead will give feedback. In some incidences the case details may be confidential.